



Person Specification for Cover Supervisor	
Experience:	➤ Experience working with children of relevant age ➤ Full working knowledge of relevant policies/codes of practice and general awareness of relevant legislation. ➤ Ability to apply behaviour management policies and strategies which contribute to a purposeful learning environment ➤ Working knowledge of national curriculum and other relevant learning programmes ➤ Understanding of principles of child development and learning processes and in particular, barriers to learning ➤ Ability to plan, with support, effective action for pupils at risk of underachieving.
Qualifications or Training:	➤ NVQ Level 3 or equivalent qualification or experience ➤ Good numeracy/literacy skills
Practical Skills:	➤ Necessary skills to manage classroom activities and the physical learning spaces safely ➤ Have the ability to work calmly under pressure and have the ability to adapt quickly and effectively to changing circumstances/situations. ➤ An ability to use own initiative, work independently, motivate and inspire with a creative approach to problem solving ➤ Organise and keep effective records. ➤ Ability to raise self esteem in children. ➤ Excellent communication skills, both verbal and written. ➤ Good interpersonal skills with children and adults. ➤ The ability to critically evaluate own performance ➤ Flexible with effective time management skills ➤ Willingness to utilise the possibilities of ICT in the development of the post.
Personal Qualities & Attributes:	➤ Ability to relate well to children and adults ➤ Calm and patient with children. ➤ Ability to work within a team. ➤ Enthusiastic and flexible. ➤ Ability to smile when things don't quite according to plan.